

Chesapeake Regional Local Human Rights Committee  
January 8<sup>th</sup>, 2013  
Compass Youth Services, LLC  
7460 Central Business Park Drive  
Norfolk, VA 23513

Members Present:

Debbie Jones  
Dr. Bill Austin  
Dr. Jeremiah Williams, LCSW  
Mary Meagher  
Malcolm Boykins  
Stewart Prost

Providers Present:

Natasha Curry, IHCCS, Inc.  
David Owen, Compass Youth Service  
Sharon Harper, Our Summer Place  
Susan Scheuring, Riverside Shore Memorial Hospital  
Chris Belin, Jacinta Callaway, and Ajani Ruffin, Crestar Health, LLC  
Elicia Williams, Circle of Friends Day Support, In-Home Support  
Shona Whitfield-Sykes and Ricky Sykes, Joy Haven  
Maybell Howell and Harry Beckley, Chosen Hands Home, LLC  
Arisza Hillman & Stephan Stark, National Counseling Group  
Sh'Tavion Stewart, Therapeutic Intervention Services  
Anthony D. Hoskins, J & A Family Services, LLC  
Narcisia B. Dela Cruz and Rey Dela Cruz, Reyna Home Care  
Alpheus Arrington, New Life, LLC  
Roger N. Alston and Carmen Brown, B.A.G.H, LLC

I. Regular Session Called to Order: 6:17pm

II. Approval of Minutes October 9<sup>th</sup>, 2012:

The minutes of October 9<sup>th</sup>, 2012 meeting were reviewed. Dr. Bill Austin made motion to have the minutes accepted; Dr. Jeremiah Williams second the motion and the minutes were accepted as correct.

III. Old Business:

No old business to review.

IV. New Business

- **National Counseling Group:** NCG will now offer Crisis Stabilization Treatment and they have a new site location in Chesapeake, Virginia. The same services, behavioral plans, and rules and regulations will be provided. Dr. Austin made motion to have the new location accepted; Mary Meagher second the motion and the new location was accepted. Dr. Williams made motion to have the new service accepted; Dr. Austin second the motion and the new service was accepted. Mary Meagher made motion to have the behavior management and program rules accepted; Dr. Williams second the motion and the behavior management and program rules were accepted. Stewart Prost informed the group that he would be sending an email stating that NCG had affiliation with the LHRC.

- **B.A.G.H, LLC:** Would like to request association in the Chesapeake Regional Local Human Rights Committee. B.A.G.H, LLC is a residential group home providing services to the adult population with intellectual disability prior to the age of 18 years old as a primary diagnosis as they may have other diagnoses. They will provide services to develop self-help, independent living, socialization skills, and behavioral management. Stewart Prost stated that B.A.G.H, LLC would not need a definition of what an individual would be doing to need a physical restraint; proceeded to give examples of contraindications. Debbie Jones inquired about the judgment of number of staff available in case of sickness, vacation leave, etc. B.A.G.H, LLC indicate that the number of staff is indicated by the necessary need of the individuals in the residence. They stated there will never be a time that a person on staff will not be TOVA trained. Stewart Prost recommended approval. B.A.G.H, LLC opted to not have program rules. Dr. Williams made motion to have the request for affiliation accepted; Mary Meagher second the motion and the request for affiliation was accepted. Mary Meagher made motion to have the behavioral management policies accepted; Dr. Austin second the motion and the behavioral management policies was accepted. Contract was signed by Debbie Jones for B.A.G.H, LLC's affiliation.

- **Circle of Friends:** Had an executive session in November regarding the approval of appointing a representative for an individual. Debbie Jones described the executive session in November. (The sub-committee voted to approve the appointment of V.B as Next/Friend/Authorized Representative for T.S). Stewart Prost explained the procedure for finding a representative for a person that lacks capacity to choose a their own representative for services. Committee voted to approve the motion made by the sub-committee to have the appointment of the Next Friend representative for the individual accepted; Dr. Jeremiah Williams second the motion and the appointment of the Next Friend representative for the individual was accepted.

#### V. Program Updates

\*Star = In attendance

Provider	Peer-to-Peer Issues	Abuse/Neglect Allegations	Complaints	HR Issues	Changes	Licensing/HR Review	Deaths/Serious Injuries/Incidents

*Chosen Hands Home LLC	N	N	N	N	N	N	N
*Circle of Friends	N	N	N	N	N	N	N
*Joy Haven, LLC	N	Y	N	N	N	N	N
*Compass Youth Services, LLC	N	N	N	N	N	Y	N
*Crestar Health, LLC	N	N	N	N	N	Y	N
*Our Summer Place, Inc	N	N	N	N	N	N	N
*IHCCS, Inc	N	N	N	N	N	N	N
*Riverside Shore Memorial Hospital	N	N	N	N	N	N	N
*National Counseling Group	N	N	N	N	N	N	N
*Therapeutic Intervention Services	N	N	N	N	N	N	N
*Reyna Home Care	N	N	N	N	N	N	N
*J & A Family Services, LLC	N	N	N	N	N	N	N

Provider	Comments (for items marked Y above)
Chosen Hands Home LLC	None to report
Circle of Friends	None to report
Joy Haven, LLC	R.P. hit little toe on bathroom door.
Compass Youth Services, LLC	Licensing Review
Crestar Health, LLC	One incident; Licensing Review; Conditional license is now a full license; Executive Session
Our Summer Place, Inc	None to report

IHCCS, Inc	None to report
Riverside Shore Memorial Hospital	None to report
National Counseling Group	One incident in Newport News site; 2 incidents in VA Beach site
Therapeutic Intervention Services	None to report
Reyna Home Care	None to report
J & A Family Services, LLC	None to report

#### Vi. Advocate's Report

Stewart Prost elaborated on the resignation of Dr. Powell and there is an opening for a professional and Dr. Austin will be leaving the committee at the end of July after serving two years. The committee should be looking to find another member. Mr. Prost presented the option of decreasing from 7 to 5 members. In the meantime be looking for someone to fill the position.

Mr. Prost welcomed Mary Meagher to the committee (coming from the VA Beach LHRC).

Mr. Prost wanted to discuss the idea of confidentiality. Sending information through mail is not secure. When sending information, take names out or use initials and when doing reports, give the details of the incident do not put it in the body of the report to prevent violations. With reports, instead getting the material in advance, report the details at the meeting in closed sessions.

Mr. Prost wanted to remind providers that service people with intellectual disabilities that 4 out of 5 training centers will close by 2020. Providers should be expecting pre-visits to monitor discharges. The Justice Department is requiring more statistical information and details about situations in the community that they have not been able to get such as: abuse/neglect allegations, deaths/serious incidents, etc. The department is working on the expansion of the Comprehensive Human Rights Information System (CRIS); Internal system to track abuse and neglect allegations and complaints. Adding CSB and anyone providing services to anyone with intellectual disabilities because of the DOJ settlement, and eventually everyone else will have to do the CRIS data entry. Reports will eventually no longer faxed to DBHDS. Providers were advised to be on the lookout for updates on transitioning. DBHDS will still need to have investigative reports just no notices will have to be faxed.

Guidance on reporting medication errors will be coming.

Lastly, Mr. Prost stressed the need to send in quarterly and yearly reports as soon as possible.

#### VII. Open Forum

- No Comments

VII. Next Meeting Date: April 9, 2013

#### IX. Adjournment

X. Executive Session

Dr. Jeremiah Williams made the move that the LHRC go into executive session pursuant to Virginia Code §2.2-371 (A), for the protection of privacy of individuals and their records in personal matters not related to public business, namely to review serious incidents.

Dr. Williams made motion to go out of the executive session; Dr. Austin second the motion and the executive session was closed.

Dr. Williams motioned that each member shall certify that to the best of their knowledge that matter only lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

The Committee voted to adjourn executive session at 7:22 pm.

\*Note: Providers must stay for the executive session if there are any incidents to report.